



(Attachment #1)

Western Montana Fair Commission Meeting  
March 21, 2006  
1:00 p.m. – Missoula Chamber of Commerce

## AGENDA

1. **Meeting Called To Order** by Chairperson Buck Smith
2. **Guest Introductions**
3. **Public Comment**
  - Members of the public may address the Fair Commission at this time with prepared comments (2 minute maximum please). ***Important: Please state your name prior to providing your comments.***
4. **Marketing Report** by Madeline Heitzman (Attachment #7)
  - A. Billboard Report
5. **Buildings and Grounds** –
  - A. Grandstand Report
  - B. List of Maintenance Projects
6. **Minutes** - Action Needed; Approve/Disapprove/Amend Fair Commission Minutes—March 1, 2006 and March 8, 2006 (Attachment #6)
7. **Financials**
  - A. Fair Trust Balance Breakdown (Attachment #3)
  - B. Fairgrounds Revenue/Expense (Attachment #4)
  - C. Outside Account Balances (Attachment #5)
8. **Contracts/Rentals**
9. **Reports**
  - A. **Chairperson Report:** Buck Smith
  - B. **Manager's Report:** Scot Meader (Attachment #2)

**C. Committee Reports**

- Rodeo/PBR
- Entertainment
- Fair Stage
- Long Range Plan
- Other

**10. Unfinished Business**

- A. 4-H Country Fair Draft of Agreement – Action needed**

**11. New Business**

- A. Organizational Chart**

**12. Fair Commission Comments**

**13. Further Public Comment**

- Members of the public may address the Fair Commission at this time with comments they would like to share following discussion during the meeting (2 minute maximum please). ***Important: Please state your name prior to providing your comments.***

**14. Meeting Adjourned**

**Next Meeting Date  
March 22, 2006 6:30 p.m.  
Home Arts Building #35**

## **Ground Rules**

- **Speak one at a time.**
- **Share your thoughts openly, but honor the “three minute rule.”**
- **Listen actively and honorably.**
- **Give each other the opportunity to voice opinions safely.**
- **Avoid side conversations.**
- **Recognize and honor roles.**
- **Honor the spirit of confidentiality.**
- **When a decision is made, honor it.**
- **Avoid sabotaging behaviors.**